

Carleton-in-Craven Parish Council

carletonincravenpc.org.uk

Clerk: Mr John W. Preston, 18, Beech Hill Road, Carleton-in-Craven, Skipton, North Yorkshire, BD23 3EN.

Tel: 01756 795435.

Dear Councillor,

22 September 2016.

You are summoned to attend the next meeting of the Carleton-in-Craven Parish Council to be held on Wednesday, the 28 September 2016, commencing at 7.45 pm in the Village Hall.

There will be a 15 minute public session prior to the Parish Council meeting.
(Members of the public will adhere to the rules set by the Parish Council for this session).

AGENDA.

1, **Apologies.** To receive apologies and approve reason/s for absence.

2, **Declarations of Disclosable Pecuniary and Other Interests.**

2.1 To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members Code of Conduct.

2.2 To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.

3, **Minutes.** To approve the minutes of the Parish Council Meeting held on the 31 August 2016 (attached) as a true and correct record.

4, **Progress reports.** To receive information on the following ongoing issues and decide further action where necessary:-

- 4.1 Proposed Recreation Ground lease and update.
- 4.2 Speed Reducing Device for Carleton-in-Craven.
- 4.3 Quotation re broken posts at Swan Street and Leys Close.
- 4.4 Quotation re damaged fencing at Heslaker Lane amenity area.
- 4.5 Collapsed wall in the first mill dam.
- 4.6 Beck retaining wall on The Wend.
- 4.7 New Street amenity area.
- 4.8 NYCC report.
- 4.9 CDC report.
- 4.10 Craven Area Committee report.

5, **Planning Applications.** To confirm the decisions of the Planning Sub-Committee regarding the following planning applications:-

- 5.1 17273 Fell one cherry tree at 2, Westwood. No comments.

6, Planning Decisions. To receive the following planning decisions/information:-

- 6.1 17039 Conversion and extension of existing Joiners Workshop to two houses. Joiners Workshop, Park Lane. Approved with nine conditions.
- 6.2 17167 Fell one Norway Spruce, one Sycamore and three Fir trees. Reduce height and shape into a ball one holly tree at 5-7 Brook View. Agreed with no conditions.

7, Correspondence and new items. To consider the following new correspondence and items received and decide action where necessary.

- 7.1 Community Land Trusts.
- 7.2 Redundant Water Wheel Framework below Top Mill Dam.
- 7.3 Unauthorised area of hard standing on the Top Mill Dam.
- 7.4 2016 Audit Report.
- 7.5 Trees on Brook View interfering with the trees in The Plantation.

8, Financial matters. To approve the following accounts for payment:-

- 8.1 G. Brown - £182.40 – Lengthman.
- 8.2 J.A. Ingham - £98.80 – Recreation Ground Overlooker.
- 8.3 John W Preston - £500.00 – Clerk’s part salary.
- 8.4 P.K.F. Littlejohn LLP - £120.00 – 2016 Audit fee.
- 8.5 S.R.Woodhead - £1750.00 – Amenity Areas, Recreation Ground and Highway Verge maintenance 2016 (Final payment).
- 8.6 CDC. - £48.00 – Dog waste bags.
- 8.7 CCU. - £181.00 – Hire of mini bus and expenses.

9, Councillors reports and items for future agenda. Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

10, Date of the next meeting. To confirm the date of the next meeting as Wednesday, 26 October 2016, commencing at 7.45 pm.

Yours sincerely,

John W. Preston

Clerk to the Parish Council.