

Carleton-in-Craven Parish Council

*Clerk: Mr John W. Preston, 18, Beech Hill Road, Carleton-in-Craven, Skipton, North Yorkshire, BD23 3EN.
Tel: 01756 795435.*

Dear Councillor,

17 May 2016,

You are summoned to attend the next **Annual Meeting** of the Carleton-in-Craven Parish Council, to be held on **Wednesday, the 25 May 2016** in the Village Hall, commencing immediately after the Annual Parish Meeting which starts at 7.45 pm.

AGENDA.

1, Election of Chairman.

2, Apologies. To receive apologies and approve reasons for absence.

3, Declarations of Disclosable Pecuniary and Other Interests.

3.1 To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members Code of Conduct.

3.2 To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.

4, Minutes. To approve the minutes of the Annual Parish Council Meeting held on the 29 April 2015 (attached) as a true and correct record.

5, Election of Vice Chairman.

6, Election of Sub-Committees.

- 6.1 Recreation Ground.
- 6.2 Street Lighting.
- 6.3 Footpaths.
- 6.4 Planning.
- 6.5 Yorkshire Local Councils Association.
- 6.6 Poor's Field and Parkinson's Charity.
- 6.7 Village Hall.
- 6.8 Finance.
- 6.9 Internal Control & Risk Management.

7, Salary review.

- 7.1 Clerk.
- 7.2 Lengthman.
- 7.3 Recreation Ground Overlooker.

8, Any other business.

9, **Date of the next meeting.** To confirm the date of the next Annual Parish Council Meeting as Wednesday, the 26 May 2017.

Yours sincerely,

John W. Preston

Clerk to the Parish Council.