

Carleton-in-Craven Parish Council

www.carletonincravenpc.org.uk

Clerk: Mr John W. Preston, 18, Beech Hill Road, Carleton-in-Craven, Skipton, North Yorkshire, BD23 3EN.
Tel: 01756 795435.

Dear Councillor,

16 May 2018,

You are summoned to attend the next **Annual Meeting** of the Carleton-in-Craven Parish Council, to be held on **Wednesday, the 23 May 2018** in the Village Hall, commencing immediately after the Annual Parish Meeting which starts at 7.00 pm.

AGENDA.

1, **Election of Chairman.** (Richard Simpson)

2, **Apologies.** To receive apologies and approve reasons for absence.

3, **Declarations of Disclosable Pecuniary and Other Interests.**

3.1 To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members Code of Conduct.

3.2 To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.

4, **Minutes.** To approve the minutes of the Annual Parish Council Meeting held on the 24 May 2017.

5, **Election of Vice Chairman.** (Philip Holmes)

6, **Election of Sub-Committees.**

6.1 Recreation Ground. (Mrs Jane Carleton-Smith)

6.2 Street Lighting. (R.Simpson)

6.3 Footpaths. (The Full Council)

6.4 Planning. (Nigel Brown (Chairman) Mrs Sarah Churcher and John P. Waterhouse)

6.5 Yorkshire Local Councils Association. (J.P. Waterhouse and R. Simpson)

6.6 Poor's Field and Parkinson's Charity. (Mrs S. Churcher and R. Simpson)

6.7 Village Hall. (P.Homes)

6.8 Finance. (R.Simpson)

6.9 Internal Control & Risk Management. (R.Simpson and P.Holmes)

7, **Salary review.**

7.1 Clerk.

7.2 Lengthman.

7.3 Recreation Ground Overlooker.

8, **Date of the next meeting.** To confirm the date of the next Annual Parish Council Meeting as Wednesday, the 28 May 2019.

Yours sincerely *John W. Preston* Clerk to the Parish Council.